



Book	Policy Manual
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Title	TRANSPORTATION BY PRIVATE VEHICLE FOR DISTRICT-SPONSORED ACTIVITIES OR TRIPS
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8660 - **TRANSPORTATION BY PRIVATE VEHICLE FOR DISTRICT-SPONSORED ACTIVITIES OR TRIPS**

When the Board provides transportation for District-sponsored activities or District-sponsored trips, students are expected to use such transportation for the duration of the activity or trip.

[DRAFTING NOTE: CHOOSE OPTION #1 OR #2 BELOW]

[] OPTION 1

~~Parents, including Board employees, may transport their own child for District-sponsored activities or trips when the District's procedures for notification are followed and authorization for private vehicle transportation is issued. Otherwise, the Board does not allow the transportation of students in a private vehicle for District-sponsored activities or trips () unless authorized by the Superintendent **[END OF OPTION]**.~~

[END OF OPTION 1]

[] OPTION 2

~~The Board authorizes the transportation by private vehicle of students of the District in a vehicle transporting nine (9) or fewer passengers in addition to the operator unless emergency permission to use a larger capacity vehicle is obtained in writing from the Wisconsin Department of Transportation.~~

~~Any transportation of students in a private vehicle must be approved in advance and in writing by the _____ () in accordance with the Superintendent's administrative guidelines **[END OF OPTION]**.~~

The Board authorizes the transportation by private vehicle of students of the District in a vehicle transporting nine (9) or fewer passengers in addition to the operator unless emergency permission to use a larger capacity vehicle is obtained in writing from the Wisconsin Department of Transportation.

Any transportation of students in a private vehicle must be approved in advance and in writing by the Business Manager in accordance with the Superintendent's administrative guidelines.

The parent of ~~the~~a participating student will be given, on request, the name of the driver and ~~the~~a description of the vehicle.

A person may be approved for the transportation of students in a private vehicle if the person the holder of a currently valid license to operate a motor vehicle in the State of Wisconsin, and is at least eighteen (18) years of age~~7~~. An approved driver must also be physically capable of operating a vehicle including use of both hands and foot required to operate the vehicle, or has medical certification or has such requirement waived by the Board upon proof of a modified vehicle and Department of Transportation driving test completion, and has signed the form provided by the District in accordance with the Superintendent's guidelines.

A person allowed to transport students must agree to not carry a concealed weapon while transporting students, other than the person’s own children, even if they are a holder of a concealed carry permit. This does not apply to law enforcement personnel.

~~No~~A person shall be permitted to transport students ~~who is not~~ only if that person is the holder of automobile liability and personal injury insurance in the amount required by applicable law. The Superintendent may withdraw the authorization of any private vehicle driver or vehicle whose insurance is not adequate.

Any private vehicle used for the transportation of students must be owned or leased by the approved driver or the spouse of the approved driver and must conform to the registration requirements of the State.

The responsibility of professional staff members for the discipline and control of students will extend to their transportation of students in a private vehicle. Drivers who are not professional staff members are requested to report student misconduct to the principal.

Expenses incurred by drivers of private vehicles in the course of transporting students may be reimbursed by the Board at the approved mileage rate and upon presentation of evidence of costs for tolls and parking fees. (→)Any such reimbursement must be authorized in advance. **[END-OF-OPTION]**

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