



Office of Special Education

Becky Morrin, Director

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TO: Dr. Whitrock and the Ripon Board of Education
 FROM: Becky Morrin and Jessi Johnson
 DATE: October 18, 2024
 RE: Recommendation for 1.0 FTE

It is our recommendation that Molly Houlihan be hired for the 2024-25 school year.

Position: Special Education Teacher at Murray Park/Quest Elementary, taking over for Paige Heinz. The position is temporarily covered by two long term substitute teachers.

Certification:

Position or Subject (WI DPI Code)	Level	State	Year Expires
Special Education	K-12	WI	Pending
(Molly currently holds a teaching license in Illinois-Learning Behavior Specialist (LBS1)-she has applied to change that license to a Wisconsin through WIDPI)			

Education:

Name of School	Degree	Date Earned	Major(s)
Benedictine University	Bachelor of Arts	12/2013	Special Education

Work Experience (Student Teaching):

Name of District/ Organization	School/ Location	Position	Job Tasks
Yorkville School District #115	Yorkville Grade School and Middle School, Yorkville, IL	Special Education Teacher	Resource Teacher, Life and Academic Skills Teacher
Yorkville School District	Grande Reserve Elementary School, Yorkville, IL	Special Education Teacher	Life Skills Teacher
Plainfield School District	Plainfield, IL	Student Teacher	Planned and facilitated lessons, progress monitor to meet IEP goals, worked with small groups, etc.

Process:

Number of applicants for the	9
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position:	
Quality of applicants:	Some were very good, a few were not qualified
Interview team:	Becky Morrin, Jessi Johnson, Kara Weir, Caitlin Goeldi, Chrissy Damm
Number of candidates interviewed:	4
Quality of candidates interviewed:	Excellent
Notes/reference checks on selected candidate.	<p>Molly's references speak very highly of her work ethic, interpersonal skills and the amazing job she did as a teacher in Illinois. Molly has many years of experience with a variety of students, Kindergarten through 8th grade as well as a variety of needs, life skills to academic skills.</p> <p>Molly is a strong advocate for her students, develops strong parent relationships and remains calm under pressure. These are all things that we need in Ripon.</p>