



Book	Policy Manual
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Title	ADMINISTRATION OF MEDICATION/EMERGENCY CARE
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5330 - ADMINISTRATION OF MEDICATION/EMERGENCY CARE

The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of medication to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication were not administered during school hours, or ~~the child is disabled~~ if a student with disabilities ~~and~~ requires medication to benefit from ~~their~~ the student's educational program.

For purposes of this policy,⁷ the following definitions shall be used:

~~practitioner~~ **"Practitioner"** shall include any physician, naturopathic doctor, dentist, podiatrist, optometrist, physician assistant, and advanced practice nurse prescriber who is licensed in any state.

"Medication" shall include all drugs including those prescribed by a practitioner and any non-prescription drug products.

"Administer" means the direct application of a nonprescription drug product or prescription drug whether by injection, ingestion, or other means, to the human body.

"Nonprescription drug product" means any non-narcotic drug product which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of ~~state~~ State and ~~federal~~ Federal law.

Administration of Prescription Drug Products by School Staff

Before any prescribed medication may be administered to any student during school hours, the Board shall require the written instructions from the child's practitioner accompanied by the written authorization of the parent. Such documentation shall be kept on file in the ~~() school office () nurse's office () health room~~ **[END OF OPTION]**. Prescription medication must be provided in the original container with the prescription label showing the name and telephone number of the pharmacy, the student's name, the name of the physician, the name of the drug, and the dosage to be administered.

All prescription medication shall be secured and appropriately stored (allowing for quick access and retrieval before, during, and after school hours), unless the medication is an emergency medication that the student is authorized to carry by Administration and self-administer by authorization of both the student's parent(s) and practitioner, and the possession of such medication by the student in school is not prohibited by law or regulation.

Administration of Nonprescription Drug Products by School Staff

Nonprescription drug products may be administered to any student during school hours only with the prior written consent of the parent. Such documentation shall be kept on file in the ~~() school office () nurse's office () health room~~ **[END OF OPTION]**. The administration of substances that are not FDA approved (e.g., natural products, food supplements) will

require the written instructions from the child's practitioner accompanied by the written authorization of the parent. Nonprescription drugs that are provided by the parent may be administered by school staff only if ~~they~~the nonprescription drugs are supplied in the original manufacturer's package which lists the ingredients, ~~and~~ recommended therapeutic dosage in a legible format, and the student's name. ~~(→)~~ If a parent has completed the appropriate form authorizing the school to administer nonprescription drugs (e.g., acetaminophen, ibuprofen, ~~diphenhydramine~~), the student may receive such drugs from the school's supply consistent with the parental authorization and the nonprescription drug dosage information. **[END OF OPTION]** ~~Any dosage of nonprescription medication other than that listed on the medication's packaging must be authorized in writing by a medical practitioner.~~

Student Possession of Medication

Students are prohibited from possessing, using, carrying, or distributing in school, at school-sponsored events, or on school grounds any drugs or other products which, even though not defined as a drug, are used or marketed for use for medicinal purposes, such as to relieve pain or to relieve the symptoms of an underlying medical condition (including aspirin, ibuprofen, dietary supplements, CBD oil products, etc.). This provision of the policy is to be viewed together with the Board ~~policy on Drug Prevention,~~ Policy 5530 - Student Use or Possession of Intoxicants, Drugs, or Paraphernalia.

CBD Products at Schools

No CBD products ~~will be~~ permitted for use at school or at school-sponsored events.

[DRAFTING NOTE: If optional language regarding essential oils has been selected in Policy 5530, make sure the option selected below is consistent.]

Use of Essential Oils

~~[] OPTION #1~~

All students wishing to use essential oils in the school must seek prior approval from the ~~()~~ Principal ~~()~~ **[END OF OPTION]**.

~~[END OF OPTION #1]~~

~~[] OPTION #2~~

Students are prohibited from using essential oils at school.

~~[END OF OPTIONS FOR ESSENTIAL OILS]~~

General Provisions

~~The document authorizing the administration of both prescribed medication(s) and nonprescription drug product(s) shall be kept on file in the administrative offices.~~

~~Only medication in its original container; labeled with the date, if a prescription; the student's name; and the exact dosage will be administered in accordance with the prescription or accepted medical practice. Parents, or students authorized in writing by their practitioner and parents, may administer medication at school or at school-sponsored events. **[END OF OPTIONAL PARAGRAPH]**.~~

~~No student is allowed to provide or sell any type of medication to another student. Violations of this rule will be considered violations of the Student Code of Conduct and Policy 5530 - ~~Drug Prevention and of~~ Student Use or Possession of Intoxicants, Drugs, or Paraphernalia ~~the Student Code of Conduct.~~~~

~~Medications will be administered and the instruction and consent forms will be maintained in accordance with the Superintendent's guidelines.~~

~~Any bus driver, staff member, or volunteer, authorized in writing by the Superintendent or a principal, is immune from liability for their acts or omissions in administering medication including, but not limited to glucagon, an opioid antagonist, and epinephrine, unless the act or omission constitutes a high degree of negligence and, in the case of any staff member or volunteer who administers an opioid antagonist, the staff member or volunteer contacts emergency medical services as soon as practicable after administering the drug to report the suspected overdose. Such immunity does not apply to healthcare professionals.~~

~~All prescription medication shall be secured and appropriately stored (allowing for quick access and retrieval before, during, and after school hours), unless the medication is an emergency medication that the student is authorized to carry and self-administer by authorization of both the student's parent(s) and practitioner, and the possession of such medication by the student in school is not prohibited by law or regulation.~~

The Board shall permit the administration by staff of any medication requiring a delivery method other than oral ingestion when both the medication and the procedure are prescribed by a practitioner and the delivery is under the supervision of a registered nurse, provided that the staff member has completed any necessary training and that staff member voluntarily agrees to deliver the medication. No staff member, other than a health care professional, may be required to administer medications that are administered by means other than oral ingestion.

Any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for their acts or omissions in rendering such emergency care.

Any Superintendent or principal who authorizes an employee or volunteer to administer a nonprescription drug product or prescription drug to a pupil is immune from civil liability for the act of authorization unless it constitutes a high degree of negligence or the administrator or principal authorizes a person who has not received the required Department of Public Instruction training to administer the nonprescription drug product or prescription drug to a pupil. School nurses, as District employees, are regulated by the Wisconsin Nurse Practice Act and are therefore not necessarily immune from civil liability.

The school nurse(s) provided assistance in the development of this policy and will also provide a periodic review of the written instructions, ~~and~~ consent forms, and the Medications Administration Daily Log(s).

Opioid Antagonist Plan

The ~~plan~~ District's Emergency Nursing Service Plan shall state whether and to what extent the District or individual schools will retain opioid antagonists for use in the event an authorized employee or volunteer observes an apparent overdose. ~~{~~ } The District's plan for administration of an opioid antagonist shall be posted on the District's website. **[END OF OPTION]**

Epinephrine Auto-Injectors (for example EpiPens)

~~The Board intends to adopt and maintain a plan for managing students with life threatening allergies so as to permit each school to obtain a school prescription for epinephrine auto-injectors and to permit each school nurse and designated school personnel to administer them.~~

~~-Accordingly, the Board directs ~~()~~ the Superintendent ~~()~~ the school nursing staff, in consultation with the Superintendent, **[END OF OPTIONS]** to develop a plan that meets the following:~~

- A. specifies those designated school personnel that have agreed to receive training and that will be trained and authorized to perform the functions of the plan;
- B. identifies the specific training program that will be implemented to prepare each school nurse and designated school personnel to identify the signs of anaphylaxis and to provide or administer epinephrine auto-injectors accordingly;
- C. delineates the permissible scope of usage to include providing District-owned epinephrine auto-injectors to students who have a prescription on file with the school in the event the student is experiencing an anaphylactic event and/or administering epinephrine auto-injectors to such students, and/or administering epinephrine auto-injector treatment to any student, regardless of whether the student has a prescription on file or the staff member so trained is not aware of whether the student has a prescription on file, but believes in good faith the student is suffering from anaphylaxis, provided that the staff member immediately contacts emergency medical services;
- D. identifies the number and type of epinephrine auto-injectors each school will keep on-site and identifies a member of the nursing staff or other school official who will be responsible for maintaining the epinephrine auto-injectors supply;
- E. is approved by a physician licensed in the State of Wisconsin;
- F. notes that the school and any school nurse or designated school personnel that provide or administer epinephrine auto-injectors under this plan are immune from civil liability for any harm that may result, regardless of whether there is a parental or medical provider authorization, unless the administration was a result of gross negligence or willful or wanton misconduct; and
- G. is published on the District's website or the website of each school ~~() is made available to any person upon request until such time as the District has website on which it can be published.~~ **[NOTE: the plan has to be published on the District or school internet sites unless there is no such site. This option should be selected only if the District does not have a website.]**

[END OF EPINEPHRINE AUTO-INJECTOR OPTION]

Essential Oils

~~All students and staff are prohibited from using essential oils at school.~~

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Revised 12/17/12
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T.C. 6/21/21

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Legal

- 118.29, Wis. Stats.
- 118.291, Wis. Stats.
- 118.292, Wis. Stats.
- 118.2925, Wis. Stats.
- 121.02, Wis. Stats.
- P.I. 8.01(2)(g)
- Wis. Admin. Code N 6.03
- 2009 Wisconsin Act 160