

Ripon Area School District
Office of the Superintendent

Memo

To: Board of Education
From: Administrative Team
Date: August 16, 2024
Re: Recommendation for Additional Teacher Overload

Background:

Due to an increase in enrollment to 92 students for the 4-year-old kindergarten program, we proposed creating an additional teaching section. Should the Board approve this new position and the voluntary transfer of Ashley Giese to this role, Ms. Giese will continue to perform specialized duties that go beyond those of a typical regular education teacher. Her responsibilities will include Early Childhood special education instruction and oversight of developing Individualized Education Programs (IEPs) for students requiring special education services.

Recommendation and Rationale:

We recommend that the Board approve a full-year teacher overload stipend of \$4,600 for Ashley Giese. This adjustment is necessary to compensate her for the additional workload associated with special education responsibilities and IEP management, which exceed the standard duties of a regular education teacher. This compensation reflects the increased scope of her role and ensures equitable recognition of her additional responsibilities.

We believe this adjustment will support Ms. Giese in effectively managing her expanded role and maintaining the high standard of education and support for our students. We look forward to discussing this recommendation further at your convenience.